

Proposed Amendments to Suburban FC by-Laws

Article 2 Definitions: previous list extended for comprehensiveness to provide clarification re certain terms used in the By Laws. For Example 8 (Good Standing). However, in line with the overall rationale for amending, additional definitions are provided at 1 (Administration of the Club), 6 (Executive Director) and 7 (Governing of the Club).

Article 3: Affiliation

Delete:

The Club shall establish and maintain affiliation with the Suburban District and shall conduct soccer programs in accordance with the rules, regulations and policies of the Suburban District and Soccer Nova Scotia who, in turn, follows guidelines set out by the Canadian Soccer Association and FIFA.

Insert:

The Club shall establish and maintain affiliation with the Suburban District and shall conduct soccer programs in accordance with the rules, regulations and policies of the Suburban District *and the Sanctioning Authority* (Soccer Nova Scotia) who, in turn, follows guidelines set out by the Canadian Soccer Association and FIFA.

Article 4 Organisation:

Delete:

4.2 The Administration of the Club shall be conducted by a Board of Directors established pursuant to Articles 12 and 15.

Insert:

4.2 The Governing of the Club shall be conducted by a Board of Directors established pursuant to Article 12.

4.3 The Administration of the Club shall be delegated by the Board of Directors and conducted by an Executive Director appointed by the Board of Directors.

Article 6 Fees:

Delete:

Membership fees are in the form of registration fees that are charged upon player registration. Fees are set by a quorum vote by the Board of Directors as needed. Membership fees will be set as part of the annual budgeting process. Membership fees will be adjusted, if necessary, seasonally.

Insert:

Membership fees are in the form of registration fees that are charged upon player registration. *Fees are recommended by the Executive Director* and subject to a quorum vote by the Board of Directors. Membership fees will be set as part of the annual budgeting process. Membership fees will be adjusted, if necessary, seasonally.

Article 12 Board Composition:

Delete:

Director of Soccer Operations

Insert:

Executive Director

Note: Reference to Director of Soccer Operations amended to read Executive Director throughout.

Article 13 Duties of Officers:

Delete:

13.5 Members-at-Large to cover other positions deemed necessary by the Board of Directors.

Note: No relevance.

Article 14: Bank Signing Authority

Delete:

Bank signing authority for the Club can be executed by any two of the following: Club Manager, Financial Officer, Vice President or President.

Insert:

Bank signing authority for the Club can be executed by any two of the following: *Executive Director*, Financial Officer, Vice President or President.

Article 15 Board of Director Meetings:

Delete:

15.6 The Club Manager shall be a non-voting *member* of the Board of Directors.

Note: No requirement.

15.8 The Board of Directors shall be vested with the authority to direct the affairs of the Club.

Note: Role of Board is specified at Article 4.2.

15.9 Contracts, documents or any instruments in writing requiring the signature of the Club, and of value in excess of \$10,000 shall be signed by the Financial Officer one executive member (President, Vice-President or Secretary) and one other Director of the Board. Any contracts with a value equal to or less than \$10,000 will be processed as per Article 14. All contracts, documents and instruments in writing so signed shall be binding upon the Club. Board of Director Approval is required for all binding instruments in excess of \$10,000.

Note: In general entry is not relevant specifically to Director Meetings. More importantly such details are included in the Finance and Procurement policies.

15.10 The Board of Directors shall approve an annual budget.

Note: this function is covered under Governing of the Club (Articles 2 and 4.2).

Article 16 Committees:

Revised to reflect intent to set up various Standing Committees.

Delete:

16.1 The Board of Directors shall appoint ad hoc committees from time to time.

Insert:

16.1 The Board of Directors shall appoint *Standing Committees* and ad hoc committees as required.

16.2 Standing Committees will include:

- Finance and Audit Committee
- Human Resource Committee
- Governance Committee
- Fundraising and Sponsorship Committee
- Community Engagement Committee
- Risk Management, Safety and Disciplinary Committee
- Ethics Committee
- Emergency Committee

16.3 The Board of Directors shall appoint the followings Committees on an adhoc/as required basis:

- Appeals Committee
- Disciplinary Committee

Delete:

16.3. The Board of Directors shall appoint a Conflict Resolution Committee.